

## How to support remote employees

## The risks of teleworking for the employees

- Less available social time with the colleagues leads to:
  - An increase of effective work and, therefore, a heavier workload
  - Isolation
- No appropriate work space
- Challenges of self-organization
- Lack of motivation
- Reduced options to recharge the batteries (breaks)

## Recommandations for the manager

- Reduce the expectations regarding working hours to save time for social regulations with family members
- Promote extra-professional activities to recharge the batteries
- Define time slots for bilateral meetings that match the private organisational constraints
- Reassure and ease the guilt for not working the usual amount of hours
- Collectively set time slots for the weekly team meetings
- Provide suitable equipment and ergonomic advices
- Offer moral support
- « Keeping all staff protected from chronic stress and poor mental health during this response means that they will have a better capacity to fulfil their roles».

(Mental Health and Psychosocial Considerations During COVID-19
Outbreak) OMS